

Utilization Certificate for Cash Component for the year 2011-2012 under MGNREGA for Matiiali Block
for M.B.NO-II GP

District Jalpaiguri, West Bengal State Year 2011-12

- 1) Opening Balance as on 01.04.2011 Rs. 20112
2) Allotment Received during the year 2011-12 Under MGNREGA Rs. 15529500

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
352/MGNREGS 18/05/2011	₹ 1015000
507/MGNREGS 23/06/2011	1522500
659/MGNREGS 20/07/2011	2030000
816/MGNREGS 29/08/2011	2030000
960/MGNREGS 29/09/2011	1827000
1108/MGNREGS 15/11/2011	2030000
234/MGNREGS 31/01/12	3045000
549/MGNREGS 15/03/2012	2030000

- 3) Miscellaneous Receipts of the Agency, if any. Under MGNREGA=Rs. 21485
4) Fund received from Block if any. 15571097
5) Total fund available (1+2+3+4) Rs. 15571097

Certified that a sum of Rs. 15529500 only was received as sub-allotment during 2011-12 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. 20112 only being unspent balance of the previous year 2010-11 is Opening Balance during the year was allotted to be brought forward for utilization during the current year 2011-12. The miscellaneous receipts of the agency during the 2011-12 were Rs. 21,485

It is also certified that out of the above mentioned total funds of Rs. 15571097 only a sum of Rs. 15567372 only has been utilized during 2011-12 for the purpose for which it was sanctioned, out of which, an amount of Rs. 191106 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 3725 only remaining as on reporting date 11/04/2012 which will be utilized for the programme in 2012-13.

I certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled and that I have exercised checks as declared in prescribed requisition format partly to see that the money has been duly utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which it is being given for audit/inspection for as such schemes is completed, Form 3 register are updated and MIS data entry done for all MIS against scheme.

GP M.B.NO-II Memo No. 001/MGNREGS Date 11.04.2012

Signature of Executive Assistant Secretary
Matiiali-Batabari No. II G.P
Nirman Sahayak (With Official Seal)
P.O. Batabari, Dt. Jalpaiguri

Signature of Pradhan
Matiiali-Batabari No. II G.P
P.O. Batabari, Dt. Jalpaiguri

Block Matiiali Memo No. 652-11 Date 13.04.2012

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

Checked & Signed by APO/JPO/Block Officials
MGNREGS
MATIALI BLOCK

Signature of Pradhan
Matiiali-Batabari No. II G.P
P.O. Batabari, Dt. Jalpaiguri
Programs Officer (MGNREGS)
Counter Signature & Seal of the P.O & B.D.O
Block Development Officer
Matiiali, Jalpaiguri

Utilization Certificate for Administrative fund for the year 2011-2012 under MGNREGA

District Jalpaiguri, West Bengal State Year 2011-12

- 1) A.E. Opening Balance as on 01.04.2011, if any = Rs. NIL
- 2) Allotment Received during the year 2011-12 under MGNREGA AF fund Rs. 229500 ✓
- 3) Total fund available (1+2) = Rs. 229500
- 4) Total utilization of A.E. fund Rs. 191106
- 5) Closing balance of A.E. (3-4) = Rs. 38394 ✓

Allotment Order No. Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
352/MGNREGS ; 18/05/2011	15000
507/MGNREGS ; 23/06/2011	22500
659/ " ; 20/07/2011	30000
816/ " ; 29/08/2011	30000
960/ " ; 29/09/2011	27000
1108/ " ; 15/11/2011	30000
234/ " ; 21/01/12	45000
549/ " ; 18/02/12	30000

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.333/(10)/P&RD/WB/183-01/06(PH), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal:

- 1) Staff salary: Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense:
 - a) Mobility support to the Block/Gram Panchayat (inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness generation for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of Forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of J-RC's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Memo no. 001/MGNREGS dated 11.04.2012

Rd
11.04.12
Executive Assistant
Secretary/
Matiali-Batabari No. II G.P.
Nirman Sahayak (With Official Seal)
P.O. Batabari, Dt. Jalpaiguri

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P.O. Batabari, Dt. Jalpaiguri

ANNEXURE B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2011-12

Name of the Block: Matiali
Name of the GP:- M.B. No-5 G.P.

SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	20112
2	Fund received during the financial year from the District	15529500
3	Fund received from Block during the financial year, if any	-
4	Misc. receipts credited during the year	21485
5	Total funds available (1+2+3+4) during the financial year under MGNREGA	15571097 ✓
6	Total funds utilized during the financial year	
	(a) Expenditure on administrative expenses	191106 ✓
	(b) Expenditure on unskilled labour component	9660990
	(c) Material cost including semi-skilled and skilled labour	5915276
7	Closing balance	3725 ✓
8	Percentage of utilization to total funds available (6/5 x100)	99.98

SECTION-B (PHYSICAL PROGRESS)

1. No. of households issued Job Cards:-

SCs	STs	Others	Total
1084 ✓	1920	1302	4306
2	No. of households who have demanded employment	2805	
3	No. of households that have been provided employment	2805	
4	No. of households that have completed 100 days employment	37	
5	No. of Mandays generated	74793	(in lakh)

Memo No..... 001/MGNREGS... Date... 11.04.12.....

Signature of Executive Assistant
Matiali-Batabari No. 5 G.P.
Nirmal Singh (Official Seal)

Signature of Panchayat Pradhan
Matiali-Batabari No. 5 G.P.
P.O. Batabari, Dist. Jalpaiguri